



**Lower**  
operational  
costs



**Streamline**  
payroll  
processes



**Manage**  
driver schedules  
online



**Eliminate**  
paper and  
manual entries

# Digital employee time and task management

## Manage employee hours online, on one platform.

Time is money—and wasted minutes add up fast. Replace paper timesheets with Zonar Access™, the smarter digital platform that simplifies tracking employee hours, shifts and schedules.

- Create and maintain annual schedules using a single online platform.
- See planned versus actual hours worked more clearly.
- Easily manage day-of and immediate schedule changes.

With a one-time setup, Access helps you boost efficiency from day one. Control when employees clock in, manage schedules online, and push updates on the fly—all from a single platform.

## Streamline payroll. Eliminate human error.

Even the most careful employee can make mistakes with paper timesheets. Zonar Access replaces manual entry with a digital process that keeps data accurate and operations moving smoothly.

- Review planned hours, actual hours and payroll hours on one screen.
- Calculate guarantee and overtime based on pre-set rules.
- Submit payroll with a single click—fast, accurate, done.
- Track late clock-outs and on-time performance.

The dashboard updates in real time as employees clock in and out—so admins always know who's on time.



## Digitize their workday.

Drivers don't need to crowd the office to grab schedules or drop off timesheets. With Zonar Access installed on Zonar-enabled tablets, they can view daily tasks, clock in and out, and manage timesheets—all from the field.

## Customize clock-in thresholds.

Wasted minutes turn into wasted money. With Zonar Access, you decide how early employees can clock in—and set inspection time limits that match your policies. Apply these settings across your fleet, specific locations, or individual users.

## Make daily driver life easier.

Equip every driver with Zonar's suite of connected apps. All on one tablet, built to keep their day running smoothly.

1. View schedules and clock in or out of daily tasks.
2. Complete pre- and post-trip inspections, including child checks.
3. Follow turn-by-turn directions for every route.
4. Verify that each student boards and exits at the correct stop.
5. Stay connected with two-way communication for updates and changes.

Everything drivers need. All on one tablet.

## Key features

- Available on driver tablets
- Online annual schedules
- Real-time day-of changes
- Early clock-in control
- Inspection time threshold
- On-time performance monitoring
- Insight into planned and worked hours
- Instant notifications of late clock-ins and clock-outs
- Overtime calculation
- 24/7/365, U.S.-based support from Zonar Success